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## 2020 Application Package for a United States Service Academy Nomination

*Acceptance at a United States Service Academy involves at least a nine-year obligation to the particular Service, including four years at the Academy and five years with the Service upon graduation.*

*It is in your best interest to request a nomination through all sources available to you: Presidential, Vice Presidential, Senatorial, and Congressional. If your father or mother is active duty military or was killed in action, you may be eligible for a Presidential or Vice Presidential nomination. Please contact the Service Academy for more information.*

### **Eligibility Requirements:**

As of July 1<sup>st</sup> of the year of admission, applicants must meet all of the following requirements:

- Age - must be at least 17 by July 1<sup>st</sup> of entering year, but not older than 23;
- Citizenship - must be a U.S. citizen or have obtained citizenship by graduation;
- Residency - must be a legal resident of the state of Louisiana;
- Marital Status or Dependency - must be unmarried, not pregnant, and have no legal obligation to support a child or dependent;
- Academic - must have completed the SAT I or ACT examinations (contact individual Service Academies for specific requirements);
- Health - must pass Service Academy physical requirements and a medical examination;
- Character - must display strong moral character and leadership potential.

**Please Note:** *The Congressional nomination process is separate from and additional to the materials required by each U.S. Service Academy for admission. While a nomination is required to attend a U.S. Service Academy, applicants must also open an admissions file directly with the U.S. Service Academies they wish to attend. The Service Academies will return a Candidate Kit with specific instructions for their admissions process. It is to your advantage to apply to more than one Service Academy.*

# 2020 Congressional Nomination Process

## PLEASE READ THESE INSTRUCTIONS CAREFULLY

To be considered for a nomination by Congressman Clay Higgins, **each applicant must submit an application package on or before November 2, 2020**. Late submissions or materials received separately (i.e. letters of recommendation, transcripts, or other attachments) will not be considered.

Each package must contain all of the items listed below:

- **Completed application form**
- **Extracurricular activities worksheet**
- **Short essay responding to the provided writing prompt**
- **Letters of recommendation** - (There is a limit of five letters of recommendation with a minimum of three. One letter must be written by your High School Principal or Guidance Counselor. The other letters may be written by teachers, coaches, scout masters, clergy, or community leaders who can accurately comment on your character, abilities, and potential for success in a Service Academy environment. Recommendations from family members are discouraged but will be accepted in exceptional circumstances. All letters should be submitted with your completed package.)
- **A one-page resume**
- **High school and/or college transcript**
- **SAT/ACT scores** - (Scores may be submitted with the candidate's high school transcript. All testing scores must be received by the date of Review Board interviews in early December. Late results cannot be considered for our purposes. You are encouraged to retake the SAT or ACT exam in order to improve your academic competitiveness. Academies will accept the highest scores in each academic area regardless of test date.)
- **Recent headshot or photo**

### Delivery Instructions:

Please submit your completed application and all supporting materials to our Lafayette office on or before the submission deadline. Completed applications may be delivered by hand or mail to Office of U.S. Congressman Clay Higgins; Attn: Gregory Ellison; 600 Jefferson Street, Ste 808; Lafayette, LA 70501.

### Interviews:

Qualified applicants will be invited to a mandatory interview with Congressman Higgins' Academy Nomination Review Board. This non-partisan board ensures a fair and impartial process. Applicants are encouraged to dress appropriately. It is recommended men wear dress slacks and shirt or a coat and tie. It is recommended ladies wear dress pants or skirt and a dress shirt, or a dress. JROTC uniforms are acceptable and encouraged. Interviews will be scheduled for early December.

**Selection Announcement:** Nominations will be announced in late December.

**Questions:** Please contact Gregory Ellison at 337-703-6105 or [greg.ellison@mail.house.gov](mailto:greg.ellison@mail.house.gov)



Have you applied for a nomination by another source? If you have received a nomination from another source, please indicate by marking an "N" next to the source. Please check all that apply.

- |  |  |
|--|--|
| <input type="checkbox"/> Senator Bill Cassidy      | <input type="checkbox"/> Congressman Garret Graves   |
| <input type="checkbox"/> Senator John Kennedy      | <input type="checkbox"/> Congressman Mike Johnson    |
| <input type="checkbox"/> Service Related           | <input type="checkbox"/> Congressman Cedric Richmond |
| <input type="checkbox"/> Congressman Ralph Abraham | <input type="checkbox"/> Congressman Steve Scalise   |
|  | <input type="checkbox"/> Other: _____                |

**EDUCATIONAL HISTORY:**

Name of High School: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Guidance Counselor: \_\_\_\_\_

Date of Graduation: \_\_\_\_\_ Estimated Class Rank & Class Size: \_\_\_\_\_ / \_\_\_\_\_

Grade Point Average: \_\_\_\_\_ Grading Scale Used: \_\_\_\_\_

SAT Composite: \_\_\_\_\_ Reading: \_\_\_\_\_ Math: \_\_\_\_\_ Writing: \_\_\_\_\_

ACT Composite: \_\_\_\_\_ English: \_\_\_\_\_ Math: \_\_\_\_\_ Reading: \_\_\_\_\_ Science: \_\_\_\_\_

**Note:** grade point average, scale, class rank & size (if recorded by school) must be included on your high school transcript. Official SAT/ACT scores must be sent directly from SAT and/or ACT to the Lafayette office.

College (if applicable): \_\_\_\_\_

Grade Point Average: \_\_\_\_\_ Hours Completed: \_\_\_\_\_ Major: \_\_\_\_\_

Applicant's Signature: \_\_\_\_\_

**EMPLOYMENT HISTORY:**

*Start with your most recent work experience. Please use additional sheets if necessary.*

**Place of Employment:** \_\_\_\_\_

Dates Employed: \_\_\_\_\_ Hours Worked per Week: \_\_\_\_\_

Reason for Working: \_\_\_\_\_

**Place of Employment:** \_\_\_\_\_

Dates Employed: \_\_\_\_\_ Hours Worked per Week: \_\_\_\_\_

Reason for Working: \_\_\_\_\_

**Place of Employment:** \_\_\_\_\_

Dates Employed: \_\_\_\_\_ Hours Worked per Week: \_\_\_\_\_

Reason for Working: \_\_\_\_\_

**CRIMINAL INFORMATION:**

Have you ever been convicted of a felony or misdemeanor? Including, but not limited to: driving while intoxicated or impaired or disorderly conduct charge. Do not include: speeding tickets, parking tickets, or traffic violations for which you did not receive any points.

Yes  No

If yes, please explain (attach additional sheets as necessary): \_\_\_\_\_

**MEDICAL INFORMATION:**

Have you taken or been scheduled to take your Academy Medical Exam through DODMERB?

Yes  No

Have you taken or been scheduled to take your Physical Aptitude Exam?

Yes  No If yes, when? \_\_\_\_\_

Applicant's Signature: \_\_\_\_\_

**EXTRACURRICULAR ACTIVITIES WORKSHEET:**

For athletic activities, mark "JV" for Junior Varsity or "V" for Varsity in the appropriate space. Specify with an "L" if you lettered in the sport. Specify with a "C" if you were Captain of that sport.

**High School Athletics:**      **9**   **10**   **11**   **12**

Baseball	___	___	___	___
Basketball	___	___	___	___
Cheerleading	___	___	___	___
Cross Country	___	___	___	___
Drill Team	___	___	___	___
Football	___	___	___	___
Golf	___	___	___	___
Soccer	___	___	___	___
Softball	___	___	___	___
Swimming/Diving	___	___	___	___
Tennis	___	___	___	___
Track/Field	___	___	___	___
Volleyball	___	___	___	___
Water Polo	___	___	___	___
Wrestling	___	___	___	___
_____	___	___	___	___

**Non-School Athletics:**

Baseball	_____
Basketball	_____
Football	_____
Golf	_____
Gymnastics	_____
Running	_____
Karate	_____
Racquetball	_____
Skiing	_____
Soccer	_____
Softball	_____
Swimming	_____
Tennis	_____
Track/Field	_____
Volleyball	_____
_____	_____

**Extracurricular Activities:**

- \_\_\_ Student Body Representative
- \_\_\_ Scouting
- \_\_\_ Church Activities
- \_\_\_ Band/Orchestra
- \_\_\_ Music/Singing
- \_\_\_ Debate
- \_\_\_ Drama
- \_\_\_ School Yearbook/Newspaper
- \_\_\_ Key Club
- \_\_\_ Language or Science Club
- \_\_\_ ROTC
- \_\_\_ Civil Air Patrol
- \_\_\_\_\_

**Leadership Roles:**

- \_\_\_ Editor, Yearbook/Newspaper
- \_\_\_ Boys/Girls State
- \_\_\_ Student Body President
- \_\_\_ Class President
- \_\_\_ Student Body Officer
- \_\_\_ Athletic Team Captain
- \_\_\_ Eagle Scout
- \_\_\_ ROTC
- \_\_\_ Other Military Officer
- \_\_\_ Other School Club Officer
- \_\_\_ Non-School Club Officer
- \_\_\_\_\_
- \_\_\_\_\_

**Awards & Honors:**

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Community Involvement:**

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Note:** other extracurricular activities or awards may be included in your resume. Please do not attach copies of commendations, certificates, photos, etc. as they will not be considered.

Applicant's Signature: \_\_\_\_\_

**ESSAY WRITING PROMPT:**

*In 500-750 words, please respond to the following question. Attach your response on a separate piece of paper or pages, and sign the bottom of your essay.*

**From a piece of literature you have recently read: (1) identify the heroic figure; (2) describe his/her value system; (3) compare your values to his/her values.**

*Please attach your response to the completed application.*

Applicant's Signature: \_\_\_\_\_

# Checklist for your Congressional Nomination Application Package

**Remember:** your package is considered incomplete without all required items indicated on page 2. Your application package plus any requested items must be received in the Lafayette office no later than November 2nd of the year preceding your desired entry into a U.S. Service Academy.

Please initial to indicate that the item is included in your package. Please return in the following order, and return this worksheet with your completed package.

- \_\_\_ Completed application package, pages 3-8 (\*\*Do not forget to sign where requested\*\*)
- \_\_\_ Resume (1 page)
- \_\_\_ Recent headshot or photo
- \_\_\_ High school and/or college transcript
- \_\_\_ Your numerical class rank shown on transcript (please note if your school does not rank)
- \_\_\_ An official copy of your SAT/ACT scores sent directly from SAT/ACT to the Lafayette office
- \_\_\_ Letters of recommendation

## Letters of Recommendation:

Provide at least three but no more than five letters of recommendation supporting your nomination. One letter must be written by your High School Principal or Guidance Counselor. Letters must be included in your package and not sent separately.

	<u>(Name)</u>	<u>(Title/Organization)</u>
1.	_____	_____
2.	_____	_____
3.	_____	_____
4.	_____	_____
5.	_____	_____

**NOTE:** Items must be submitted as a package and not individually. Due to space restrictions, only the required materials will be used in consideration of your nomination request. Please do not send extra certificates, photos, etc.

**Your completed Congressional Nomination Application Package must be submitted to:**

OFFICE OF U.S. CONGRESSMAN CLAY HIGGINS  
ATTN: GREGORY ELLISON  
600 JEFFERSON ST, STE 808  
LAFAYETTE, LA 70501

Applicant's Signature: \_\_\_\_\_